



Circuit Court of Missouri

Twenty-Ninth Judicial Circuit

JOB ANNOUNCEMENT

Position: Chief Juvenile Officer State County
Department: Juvenile Division
Reports to: Court Administrator
Position Status: Regular, Full-time **Exemption Status:** Exempt
Salary Range: \$48,000 - \$59,000

Definition of Work:

The Chief Juvenile Officer reports directly to the Court Administrator and serves as senior manager of the 29th Circuit Juvenile Division. A successful candidate will be responsible for the planning, budgeting, training, coordination, staffing and general administration of juvenile court services for the 29th Judicial Circuit. Responsibilities also include seeking and oversight of grant funding and the development, dissemination and implementation of policies and procedures to ensure that the juvenile division complies with all state statutes and regulations, judicial mandates and Supreme Court Rules. The candidate will have primary responsibility for the development and implementation of training programs for all deputy juvenile officers and shall monitor and evaluate deputy juvenile officers' performance in court and in the field. Salary is negotiable based upon experience. This is a county paid position.

Qualifications

Graduation from an accredited college or university in Criminal Justice Administration, Public Administration, Criminology, Psychology, Sociology, Social Work or related field, plus at least ten years of professional experience in law, social work, or public/business sector administration, of which at least three years should be at the management/administrative level; or any equivalent combination of training and experience.

How to Apply:

Qualified candidates shall submit a cover letter and resume to:

Erik T. Theis
Court Administrator
601 S. Pearl Ave., Room 307
Joplin, Missouri 64801
Or by e-mail to: Erik.Theis@courts.mo.gov

NO PHONE CALLS PLEASE

Closing Date: May 15, 2017

*The 29th Judicial Circuit is an Equal Opportunity Employer.
In compliance with the Americans with Disabilities Act, the court will provide
reasonable accommodations to qualified individuals with disabilities.*